

### An ANU green workplace...

# Uses scrap paper for all drafts and notes

# ANU paper consumption: 21 times taller than Telstra tower!

In an average year, Australia consumes about 3.5 million tonnes of paper, equating to approximately 40 million trees of which about 40% of is used for printing and writing. Here at the ANU, we consume over 80,000 reams of paper per year. If these reams were stacked on top of each other, they would reach a height of over 4 kilometers or 21 times taller than Telstra tower!

By re-using paper, we can help reduce the amount of paper we buy, use and discard AND in doing so help reduce our impact on our precious environment.



## What you can do to help:

# Reuse one-side-used paper!



## 1. Collect one-side-used paper:

\* Use the lid of a copy-paper box and place next to every printer and photocopier in your office and near your desk to collect one side used paper.

Make a sign that reads "one-side-used paper for re-use" and label the copy paper box.

\* Collect and re-use manila folders, envelopes and other stationary too!

#### 2. Reuse one-side-used paper

- \* Staple paper together to make into a note pad when needed.
- \* OR, punch holes in paper and bind with spiral binder to make into handy notebook.
- \* If paper is not crinkled, you may be able to use for printing by using the manual feed tray of the copier/printer.

If you are photocopying drafts and other non-formal documents (on black and white printers only), try doing so with once-used paper. It works best with completely flat paper that has a minimal amount printed on its used side. Place the once used paper in the photocopier's bypass tray or manual feed tray, and then copy.

#### 3. Give away the excess

- \* Childcare centers are often looking for scrap paper for children to draw on, so consider donating your excess scrap paper to them.
- \* Fill a box with loose leaf (unstapled) one side used A4 paper and take to University Printing to get bound into notepads of various sizes (A4, A5, A6 available) for approx \$20 and spare the expense of new ones.

ANUgreen Strategies for Suprainability

T: 6125 2158